



# LOGISTICAL NOTE #1

Travel and planning

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2024 CONFERENCE ON  
**EDUCATION DATA  
AND STATISTICS**

## VISA AND ENTRY FORMALITIES FOR FRANCE

All participants are responsible for their visas, travel and health insurance, and fulfilment of all health measures requested by the host country, if applicable.

### Entry requirements

- For citizens of the European Union, a valid passport and identity card are required to enter French territory.
- For citizens of other countries, please check official information on the Government sites and contact your nearest Embassy or Consulate of France for detailed information.

Useful links: <https://france-visas.gouv.fr/en/web/france-visas/general-information>  
<https://france-visas.gouv.fr/en/web/france-visas/place-of-submission>

### Visa support

Upon request, UNESCO can provide visa support/note verbale in follow up to a submitted application of a registered and approved participant.

If your participation in the Conference has been confirmed by the Conference Secretariat and you would like to ask for visa support, please follow these steps:

1. Collect all the required documents.

If you need an invitation letter from the organizers for your visa application, please contact the Conference Secretariat [edstatcom.uis@unesco.org](mailto:edstatcom.uis@unesco.org).

If you need an itinerary or a hotel reservation confirmation, please make the necessary arrangements.

NOTE: if your travel is supported by the UIS, the travel agency that arranges your travel can provide you the required documents.

2. Submit your visa application as required, choosing (if relevant) any available date to deposit your documents for the visa - even if it is beyond the required date.
3. **Once you have your visa application number**, send an email to the Secretariat at [edstatcom.uis@unesco.org](mailto:edstatcom.uis@unesco.org) with a subject line "Visa support – xxxx xxxx/xxxx [your name/country]" with the following information:
  - Copy of your passport.
  - Name, city, and country of the Embassy/Consulate where your visa application is processed.
  - Reference number of your visa application.
  - Your appointment date at the Embassy/Consulate. Choose any available date for submission of your documents for the visa, even if it is beyond the required

date. Should there be no dates available, please inform the Conference Secretariat.

**NOTE:** UNESCO Protocol will use the above information to issue a note verbale and send it directly to the relevant Embassy/Consulate. A copy of this note will be sent to you.

## FLIGHT BOOKING

Participants are welcome to make arrangements with the agencies and carries of their choice. However, the Conference is collaborating with AirFrance/KLM Global Meetings & Events. Please see the information below.



**Attractive discounts, up to -15%, on a wide range of public fares on all AIR FRANCE, KLM and their code-shared flights worldwide.**

Event: **2024 UNESCO Conference on Education Data and Statistics**

ID Code: **41001AF**

Travel Valid Period: **January 30, 2024 to February 16, 2024**

Event Location: **Paris - France**

*Please visit the event website or access directly through*

<https://globalmeetings.airfranceklm.com/Search/promoDefault.aspx?vendor=AFR&promocode=41001AF>.

**NOTE:** If your travel is supported by UNESCO/UIS, the travel agent will contact you to discuss the itinerary.

## HOTELS

For the sponsored participants, accommodation and breakfast will be provided by UNESCO in a hotel close to the venue for the dates of the event. Any extra charges will be borne by the participants.

All other Conference participants and observers should make their own arrangements and cover their travel and accommodation expenses. Please find below a selection of hotels close to UNESCO. The prices indicated below might be changed without prior notice.

Participants are invited to contact the hotel of their choice directly. The Conference Secretariat is not responsible for hotel reservations.

**NOTE:** Participants are kindly advised to make cancellable reservations, as relevant, in order to avoid charges if the travel is cancelled.

Hotel	Single	Double
<b>Hotel Fondary**</b> Avenue Fondary - 75015 PARIS Tel (33-1) 45.75.14.75 Email <a href="mailto:lefondary@wanadoo.fr">lefondary@wanadoo.fr</a>	109€	119€
<b>Hotel Aida Eiffel Segur***</b> 34 Boulevard Garibaldi - 75015 PARIS Tel (33-1) 43.06.01.85 Email <a href="mailto:reservation@paris-hotel-eiffel-segur.com">reservation@paris-hotel-eiffel-segur.com</a>	109€	119€
<b>Hotel Eiffel Seine ***</b> 3, bd de Grenelle - 75015 PARIS Tel (33-1) 45.78.14.81 Email <a href="mailto:contact@eiffelseine.com">contact@eiffelseine.com</a>	170€ (Classic) 190€ (Club) 210€ (superior)	185€ (Classic) 105€ (Club) 225€ (Superior)
<b>Le Bailli de Suffren ***</b> Avenue de Suffren - 75015 PARIS Tel (33-1) 56.58.64.64 Email <a href="mailto:contact@lebailliparis.com">contact@lebailliparis.com</a>	139€	139€
<b>Hotel Duquesne Eiffel***</b> 23 Avenue Duquesne - 75007 PARIS Tel (33-1) 44.42.09.09 Email <a href="mailto:contact@hde.com">contact@hde.com</a>	145€ (Standard) 165€ (Comfort) 185€ (Superior)	165€ (Standard) 185€ (Comfort) 205€ (Superior)
<b>Hotel Derby Garibaldi***</b> 92 Boulevard Garibaldi - 75015 PARIS Tel (33-1) 47.83.20.10 Email <a href="mailto:hotel.baldi@wanadoo.fr">hotel.baldi@wanadoo.fr</a>	100€ (Standard)	110€ (Standard) 125€ (Superior) 125€ (Twin 2 beds)
<b>Hotel Beaugrenelle Tour Eiffel***</b> 19, rue Viala – 75015 PARIS Tel (33-1) 45.77.40.78 Email <a href="mailto:info@hotelbeaugrenelle.com">info@hotelbeaugrenelle.com</a>	102€	112€

Hotel	Single	Double
<b>Hotel 15 Montparnasse ****</b> 153 rue Vaugirard - 75015 PARIS To book contact: <a href="mailto:uis@kit-group.org">uis@kit-group.org</a>	228,13€	246,26€
<b>Hotel Louison ****</b> 105 rue de Vaugirard – 75006 PARIS To book contact: <a href="mailto:uis@kit-group.org">uis@kit-group.org</a>	243,13 €	
<b>Hotel Villa Saxe Eiffel****</b> 9 Villa de Saxe - 75007 PARIS Tel (33-1) 47 83 86 90 Email <a href="mailto:hotel@villa-saxe-eiffel.com">hotel@villa-saxe-eiffel.com</a>	399€ (Classic) 439€ (Superior) 479€ (Deluxe) 599€ (Junior Suite)	
<b>Hotel le Walt****</b> 37, av. De la Motte Picquet – 75007 PARIS Tel (33-1) 45.51.55.83 Email <a href="mailto:lewalt@inwood-hotels.com">lewalt@inwood-hotels.com</a>	189€ (Classic) 249 (Executive)	206€ (Classic) 266€ (Executive)
<b>Le Marquis Inwoodhotel****</b> 15, rue Dupleix – 75015 PARIS Tel (33-1) 43.06.31.50 Email <a href="mailto:lemarquis@inwood-hotels.com">lemarquis@inwood-hotels.com</a>	189€ (Classic) 249 (Executive)	206€ (Classic) 266€ (Executive)

## GETTING TO AND FROM THE AIRPORT

Participants traveling by air can reach the city by:

**Taxi:** from Roissy Charles de Gaulle airport (55-62€); from Orly airport (35-41€).

To guarantee you a safe trip at a fair price, we recommend that you always take an official taxi outside our terminals. Only taxis located in stations located at the gates of the arrivals levels are authorized to pick up customers. These official taxis are recognizable by the light sign on the roof of the vehicle. If you are approached at the exit of the baggage claim by people claiming to be taxis, we invite you to decline any transport proposal.

**Train (RER):** from Roissy Charles de Gaulle Airport (approx. 13€55); from Orly airport (approx. 15€40).

**Shuttle bus:** from Roissy Charles de Gaulle Airport to the city center (16€20); from Orly Airport to the city center (11€20).

### Useful links:

- Getting to & from Charles de Gaulle airport (CDG):  
<https://www.pari aeroport.fr/en/passengers/access/paris-charles-de-gaulle>
- Getting to & from Orly airport (ORY):  
<https://www.pari aeroport.fr/en/passengers/access/paris-orly>

## HOW TO GET TO UNESCO HEADQUARTERS

The entrance is located at 125, Avenue de Suffren, 75007 Paris, France (Fontenoy site).

### Public transport

<https://www.ratp.fr/en/>

#### Nearest bus stations:

Bus 28 and 86: Duquesne-Lowendal (7 mn)

Bus 80: Cambronne (8 mn)

Bus 82: Général de Bollardière (8 mn)

#### Nearest metro stations:

Line 10: Ségur (5 mn)

Line 6: Cambronne (8 mn)

Line 8: Ecole militaire (10 mn)

### Taxi

Paris Taxis cover Paris and 3 bordering departments (Hauts-de-Seine - department 92, Seine-Saint-Denis - department 93, Val-de-Marne - department 94).

#### Alpha Taxis (in french)

Website: [reservation.alphataxis.fr](https://reservation.alphataxis.fr)

Phone: +33 (0)1 45 85 85 85

#### G7

Website: [g7.fr/en/](https://g7.fr/en/)

Phone: +33 (0)1 47 39 47 39 or 36 07 (€0.15/min)

**Uber:** Download application: [Uber.com](https://uber.com)

## CONTACT

For more information, please consult the dedicated website of the Conference:  
<https://ces.uis.unesco.org>.

For any inquiries regarding participation or the Conference itself, please Contact the Conference Secretariat at: [edstatcom.uis@unesco.org](mailto:edstatcom.uis@unesco.org).

For inquiries about travel<sup>1</sup>, please contact: [uis@kit-group.org](mailto:uis@kit-group.org)

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<sup>1</sup> Participants whose travel is supported by UNESCO/UIS